

Job Title

Montessori Assistant (Part-Time)

Location

Play Studio Montessori Nurseries, 9E Rigby Gardens, Chadwell St. Mary, Essex, RM16 4JJ

Salary

UK Minimum Wage (age-appropriate rate)

Hours

Part-time. Working hours to be agreed based on nursery requirements.

Role Overview

Play Studio Montessori Nurseries is seeking a caring, reliable, and enthusiastic Montessori Assistant to support the daily running of the nursery environment. The role involves working closely with qualified Montessori practitioners to provide a safe, nurturing, and stimulating learning experience for children in line with Montessori principles.

This position is ideal for someone who is passionate about early years education and child development, and who enjoys working as part of a collaborative team.

Key Responsibilities

Childcare and Learning Support

- Support children in their daily activities, encouraging independence, concentration, and respectful behaviour
- Assist in preparing and maintaining a Montessori learning environment that is calm, organised, and child-led
- Observe children and share relevant observations with the Montessori team
- Help guide children during practical life, sensorial, language, and creative activities

Care, Health, and Safety

- Ensure the safety, wellbeing, and safeguarding of all children at all times
- Assist with personal care routines including toileting, handwashing, and mealtimes
- Follow nursery policies and procedures relating to health, safety, and safeguarding
- Support supervision of children during indoor and outdoor play

Teamwork and Professional Conduct

- Work effectively as part of the nursery team under the guidance of senior staff
- Communicate positively with colleagues and, where appropriate, parents or carers
- Attend staff meetings and training sessions as required
- Maintain confidentiality and act professionally at all times

Person Specification

Essential

- A genuine interest in working with young children
- A caring, patient, and dependable approach
- Willingness to learn about the Montessori philosophy and practices
- Ability to work well as part of a team
- Good communication skills
- Eligibility to work in the UK

Desirable

- Experience working with children in an early years setting
- Montessori training or willingness to undertake Montessori or early years training
- Relevant early years qualification or working towards one

Our commitment to Safer Recruitment

At Play Studio Montessori Nurseries, we have a culture of Safety. We are committed to safeguarding and promoting the welfare of children and young people and we expect all staff, contractors and volunteers to share this commitment.

We have several policies and procedures in place including, Safer Recruitment, Safeguarding and Child Protection, to ensure the welfare and safety of all the children in our care. We will work with external agencies and share necessary information when any concerns arise.

Your initial employment is conditional upon the provision of a satisfactory Disclosure and Barring Certificate of a level appropriate to your post. Proof of identity is required and you will be required to consent to subsequent criminal record checks from time to time during your employment as deemed appropriate by the Company. In the event that such certificate(s) are not supplied your employment with us will be terminated.

This job is exempt from the Rehabilitation of Offenders Act 1974, due to the nature of the role which involve working with children and vulnerable people.

Please note that Referees will be contacted prior to interview